

**MINUTES  
STATE BOARD FOR COMMUNITY AND JUNIOR COLLEGES  
BOARD MEETING  
June 20, 2008**

The regular meeting of the State Board for Community and Junior Colleges (SBCJC) met at 9:00 a.m. at the State Board for Community and Junior Colleges, 3825 Ridgewood Road, Room 507 of the Education and Research Center in Jackson, Mississippi, on June 20, 2008.

**Members present:** Mr. Chip Crane, Mrs. Patricia (Pat) Dickens, Mr. Max Huey, Mr. Ed Perry, Mr. Bobby Steinriede, Mr. Henry (Bubba) Hudspeth, Mr. Napoleon Moore, and Mr. Bruce Martin. The following members were absent: *Mrs. Brenda Yonge and Mr. George Walker.*

**SBCJC Staff in attendance:** Dr. Eric Clark, Mrs. Deborah Gilbert, Dr. Larry Day, Mrs. Missy Saxton, Dr. Debra West, Mr. Ray Smith and Mr. Kell Smith.

**Guests in attendance:** Dr. Scott Elliott, President of Meridian Community College; Dr. Reggie Sykes, Institutions of Higher Learning (IHL), Ms. Erica Martin, IHL, and Mr. Chuck Rubisoff, Office of the Attorney General.

**CALL TO ORDER**

Mr. Chip Crane called the meeting to order at 9:11 a.m.

**PRELIMINARIES**

Mr. Bubba Hudspeth gave the invocation.

**Approval of the Minutes of the May 15, 2008 Meeting**

In a motion made by Mrs. Pat Dickens and seconded by Mr. Bobby Steinriede, the SBCJC board **voted unanimously** to approve the minutes of the Thursday, May 15, 2008 meeting.

**Approval of Agenda**

In a motion made by Mr. Bubba Hudspeth and seconded by Mr. Max Huey, the SBCJC board **voted unanimously** for approval of the day's agenda.

**REPORTS/ACTION**

**Executive Director's Report**

Dr. Eric Clark had the opportunity to speak in May at the Rankin County GED graduation, which he said was a gratifying and moving experience. He also attended the Delta Council Meeting in Cleveland as well as participated in a taping of a weekend television show for WTOK in Meridian with Mr. Bruce Martin. He also participated in a

television taping for the ETV/WIN Job Center telethon and the next day he taped an interview program with Dr. Willis Lott, President of Mississippi Gulf Coast Community College (MGCCC) in Biloxi at WLOX. The 2008 MACJC Legislative Workshop was held the first four days in June in Philadelphia. Senator Alan Nunnalee, Chairman of the Senate Appropriations Committee spoke at the workshop.

Dr. Clyde Muse and Dr. Clark met with *The Clarion Ledger* Editorial Board in June and provided all manner of useful information that generated two very complimentary articles, one in the *Rankin Ledger* and the other in *The Clarion Ledger*. There was a nice editorial in the *Natchez Democrat* regarding the Rockefeller Report, where Mississippi's Community College system is ranked in the top four in the nation. Dr. Clark mailed a copy of the Rockefeller Report to the Governor, Lieutenant Governor and all members of the Legislature and has heard many favorable comments.

Dr. Clark shared with board members, several sets of statistics that explain the benefits of attending institutions of higher education. Earnings, poverty, health, and voting are some of the statistics that he shared.

Dr. Clark reported that six of our 15 community colleges are instituting some level of tuition increases. Holmes-\$100.00 per semester; Jones County Junior College-\$80.00; Meridian-\$40.00; MGCCC-\$45.00; Northeast-\$30.00; Pearl River-\$40.00. The other nine colleges will not increase tuition. The average of increases across the system is \$22.00 per semester and \$44.00 for a whole year. The tuition and required fees per semester average for FY 2007-2008 was \$1,722.00 or \$1,766.00 for a whole year. This is a tremendous value.

Dr. Clark thanked Mrs. Deborah Gilbert and Dr. Debra West for providing him with valuable information that he used as the basis for his speech at the Mississippi Supervisor's Convention in June at Biloxi. Dr. Clark made an appeal to the county supervisors to increase their millage for the community colleges in their districts. He provided real life success stories to the supervisors which seemed to have a big impact. Dr. Clark intends to send a letter to every county supervisor, every chancery clerk and every county administrator in the state and make an appeal to them to increase their support to the local colleges.

Dr. Clark reported that he had received a call from Mr. Billy Gottshall, the Executive Director of the Trent Lott Leadership Institute at Ole Miss. Mr. Gottshall called on the behalf of Governor Barbour and Chancellor Robert Khayat. They are creating a Center for Manufacturing Excellence (CME) at Ole Miss and it's geared towards the new Toyota plant in North Mississippi. It is going to include a program that is leaning hard towards engineering, but it crosses the curriculum into teaching manufacturing. There is a standing advisory committee appointed by the Chancellor in collaboration with the Governor and they asked him to be on the standing advisory committee.

Dr. Clark concluded his report by introducing Dr. Scott Elliot, President of Meridian Community College.

### **MACJC Report**

Dr. Scott Elliott, on behalf of Dr. Willis Lott, presented the MACJC Association report. He offered commendations to Dr. Clyde Muse and Mrs. Colleen Hartfield for a



successful Legislative Workshop. He also commended SBCJC board members Mr. Bubba Hudspeth and Mr. George Walker for their testimonials. He expressed that the Presidents are pleased with the new team at SBCJC and said they all appreciated Dr. Clark's work with the Legislature. He expressed his thanks to Dr. Clark for taking the initiative to encourage support from the county supervisors, chancery clerks and county administrators for the local colleges.

Dr. Elliot provided a hand out that included all of the motions made and passed at the MACJC Legislative Workshop. He said the MACJC re-emphasized their priorities with Mid-Level Funding being the number one priority, bond bills as the second priority and drop-out recovery as the third priority. Tuition, Mid-Point Salaries, quality of the colleges, public relations, and research relative to higher education will be priorities as well.

An invitation was extended by Dr. Elliot, to host an SBCJC Board meeting in the near future, possibly at the Mississippi State University Riley Center in downtown Meridian. He and Mr. Bruce Martin will research the possibilities of hosting an SBCJC board meeting and let the board know.

Dr. Elliott concluded his report.

### **Career Technical Report**

Dr. Debra West referenced **Exhibit A1**, the request for approval of a New Program in Residential Carpentry Technology at the Mayhew location of East Mississippi Community College.

In a motion made by Mr. Bubba Hudspeth and seconded by Mr. Napoleon Moore, the SBCJC Board **voted unanimously** to approve a new program in Residential Carpentry Technology at the Mayhew location of East Mississippi Community College.

**Exhibit A2** is from Meridian Community College and requests approval of a New Certificate Option in their Health Information Technology Program.

In a motion made by Mrs. Pat Dickens and seconded by Mr. Bruce Martin, the SBCJC Board **voted unanimously** to approve the request of a New Certificate Option in their Health Information Technology Program.

### **Workforce Report**

Dr. West presented **Exhibit B** as the Workforce budget report which shows the obligations and expenditures and reimbursements for Workforce projects for this year.

Dr. West stated that there had been no recommended changes from the State Workforce Investment Board (SWIB) regarding any changes to the 2007-2008 Workforce Guidelines. Dr. West asks for approval to re-affirm the current Workforce Policy.

In a motion made by Mr. Max Huey and seconded by Mr. Bobby Steinriede, the SBCJC Board **voted unanimously** to approve the re-affirmation of the current Workforce Policy.

### **Grants Report**

**Exhibit C** shows the breakdown of the grants extended for the past month. SBCJC is decreasing the number of federal grants requested because the colleges can apply for grants and receive a much higher indirect cost rate. It is a fiscally responsible move for the colleges to make the grant requests rather than SBCJC.

Career Readiness Certificates are being promoted at colleges and businesses by SBCJC staff member Rodney Hodges.

### **Accountability and Technology Report**

Dr. Larry Day presented and requested approval of the Five-Year Capital Improvement Plan, **Exhibit D**, which lays out all of the projects that the community colleges have proposed.

In a motion made by Mr. Bubba Hudspeth and seconded by Mr. Napoleon Moore, the SBCJC Board **voted unanimously** to approve the Five-Year Capital Improvement Plan.

Dr. Day also presented **Exhibit E**, the Quarterly Capital Improvement Plan, for informational purposes. This report provides updates from the first quarter at the colleges in regard to improvement plans.

Dr. Day and Mr. Bruce Martin reported on the EDNET, Inc. board meeting for the month of June. Mr. Martin said that the EDNET board members want to donate state property bandwidth leases to private entities with no compensation to the state lease holders and he disagreed with this and felt that the SBCJC agreed with him. Mr. Martin suggested that an Attorney General's opinion should be requested at this point in regard to donating state property bandwidth leases to a private entity and if that is a legal procedure.

In a motion made by Mrs. Pat Dickens and seconded by Mr. Max Huey, the SBCJC Board **voted unanimously** to authorize Mr. Martin and Dr. Clark to request the Attorney General's office to issue an official opinion in regards to the question of donating state property to private entities with no compensation in return to the state.

### **Program Report**

Dr. Clark, on behalf of Dr. Randall Bradberry, who was unable to attend the SBCJC board meeting, gave the Program Report in his place. He reported that Dr. Bradberry has spent a considerable amount of time working with Dr. Reggie Sykes in regards to the Articulation Agreement.

### **Legislative Report**

Dr. Clark gave the Legislative Report for Dr. Bradberry. The biggest item concerning the SBCJC during the Legislative Special Session was the re-authorization of the Mississippi Department of Employment Security (MDES.) House Bill 1 was passed to reauthorize MDES for two years, until 2010.

### **Finance Report**



Mrs. Deborah Gilbert began the Finance report by referring SBCJC members to the Finance agenda tab.

**Attachment 1** is the approval request for the Education Enhancement Fund Disbursement for June 30, 2008, in the total amount of \$3,066,095.00.

In a motion made by Mr. Ed Perry and seconded by Mr. Napoleon Moore, the SBCJC Board **voted unanimously** to approve the Education Enhancement Fund Disbursement for June 30, 2008, in the total amount of \$3,066,095.00.

**Attachment 2** shows an update on the Education Enhancement Fund Reductions through the month of May 2008. The reductions are currently approximately \$2 million or 5.3%.

**Attachments 3a and 3b** show the Financial Statements for Fund 2291 and Special Funds as of May 31, 2008.

**Attachment 4** shows the Indirect Cost Rate Agreement approved by the U. S. Department of Education with a Predetermined rate of 4.0% from July 1, 2008 to June 30, 2011.

**Attachments 5a, 5b, 5c and 5d** are the Purchasing Approval requests. In a motion made by Mr. Ed Perry and seconded by Ms. Pat Dickens, the SBCJC Board **voted unanimously** to approve the following four items:

**5a:** Contract Agreement between SBCJC and Jobs for MS Graduates (JMG) for FY 2009 to provide \$250,000 in workforce funds for dropout prevention;

**5b:** Respondus contract agreement providing test creator and lock down browsers for MSVCC licensing for three years; \$42,185.00 in year one;

**5c:** Contract with Copiah-Lincoln Community College for Mississippi Electronic Libraries Online (MELO) for MSVCC for \$65,000.00; and

**5d:** Revised Equipment Request for two CISCO AGS 5505 10 User Bundle with expansion Slots for a total of \$1,226.00 and an HP Proliant DL 365 Server, for \$7,361.000 for a total request of \$8,587.00.

**Attachment 6** is the approval request for FY 2009 Support Z-1 Budget. The Z-1 was approved last month and there is a slight change that needs to be approved. A shift in funds from Fund 4080 to Fund 4110 of \$377,400.00 with the overall budget staying the same at \$245,784,045.00.

In a motion made by Mr. Ed Perry and seconded by Mr. Bobby Steinriede, the SBCJC Board **voted unanimously** to approve the FY 2009 Support Z-1 Budget with a shift in funds from Fund 4080 to Fund 4110 of \$377,400.00 with the overall budget staying the same at \$245,784,045.00.

**Attachment 7a and 7b** are the approval requests for July 2008 Disbursements:

**7a:** The General Fund Disbursement from Fund 2298 for July 2008, is \$46,580,165.00; and

**7b:** The Budget Contingency Fund Disbursement from Fund 3296 for July 2008 is \$662,623.

In a motion made by Mr. Ed Perry and seconded by Mr. Napoleon Moore, the SBCJC Board **voted unanimously** to approve the General Fund disbursements from Fund 2298 for July 2008 in the amount of \$46,580,165.00, as well as the approval of the budget Contingency Fund disbursement from Fund 3296 for July 2008 in the amount of \$662,623.00.

**Attachment 8a and 8b** are the approval requests for the FY 2010 Budget Requests:

**8a:** The Support budget request for FY 2010 is a general funding increase in the amount of \$83,105,496. \$20 million will be for salary improvements. The dropout recovery initiative amount is \$14,854,000. The overall increase is \$75,154,000 or 30.6%;

**8b:** Administration; this includes a new vehicle for the agency as well as software updates and marketing expenses aimed at promoting SBCJC. This request is an increase of \$968,123 in the general fund, but the overall request is a reduction of \$783,888. A decrease in federal fund authority of \$1758,877 is being requested.

In a motion made by Mr. Ed Perry and seconded by Mr. Napoleon Moore, the SBCJC Board **voted unanimously** to approve the Support and Administration budgets for FY 2010.

**Attachment 9** shows letters from the Mississippi Department of Employment Security (MDES) where they performed WIA on-site Monitoring Review Results for Department of Labor High Growth and Pathways Grants. The agency was commended for operating those grants responsibly.

**Attachment 10** shows an Update to the FY 2008 Funding Formula. This update is the result of an adjustment that had to be made to Co-Lin's Associate Degree Nursing enrollement.

Mrs. Gilbert stated that since Mr. Walker could not attend the board meeting, he wanted her to distribute evaluation forms to each board member to be completed and returned to her regarding Dr. Clark's performance.

Mrs. Gilbert concluded the Finance report.

### **Travel Authorizations**

In a motion made by Mr. Bubba Hudspeth and seconded by Mr. Max Huey, the SBCJC Board **voted unanimously** to approve travel authorizations for Mr. Bubba Hudspeth's attendance at the Legislative Workshop in Philadelphia, and for Dr. Eddie Smith's mileage reimbursement to attend future SBCJC board meetings regarding Mississippi Public Broadcasting updates.


### **ADJOURNMENT**

The meeting was adjourned at 10:45 a.m.

Recorded by:

SBCJC Board Meeting Minutes

Friday, June 20, 2008

  
Missy Saxton

  
Mr. George Walker, Chairman

  
Dr. Eric Clark, Executive Director

**Exhibits and Finance Attachments**

Career Technical Division Report \_\_\_\_\_ A

Workforce Division \_\_\_\_\_ B

Grant Report \_\_\_\_\_ C

Accountability & Technology Report \_\_\_\_\_ D & E

Finance Division Report \_\_\_\_\_ Separate Agenda